



# Habitat Advisor Position Description

## **Position Title:**

Habitat Advisor

## **Time Required:**

Conduct 6-12 site visits per year that take ~2 hours each and participate in quarterly training/social meetings.

## **Location:**

Any place across the St. Louis Metropolitan Area, including the Metro East in Illinois. Advisors can minimize their travel time by selecting surveys in their area of interest.

## **General Purpose:**

The Habitat Advisor performs Bring Conservation Home (BCH) site surveys and certification assessments on private lands and compiles and delivers the findings from each to the BCH Coordinator.

## **Specific Responsibilities:**

- Site Surveys – as part of a team of at least two, conduct landscape survey and owner interview, using BCH tools and procedures, provide initial feedback and ideas to owner, and deliver written notes/findings to BCH coordinator within five (5) days for preparation of Site Visit Report.
- Certification Assessments – conduct landscape reviews to assess qualification for any of three BCH certification levels.
- Scheduling – regularly monitor e-mail and respond to site visit listings, as available.
- Special Events – support events, when available, to help market and promote BCH to the community.

## **Qualifications:**

- Working knowledge of native shade-adapted wildflowers, sun-adapted wildflowers, shrubs, and trees which are common in the St. Louis area.
- Recognize the most common invasive plants in the St. Louis area such as teasel, exotic thistles, wintercreeper, English ivy, Japanese honeysuckle, bush honeysuckle, winged euonymous/burning bush and tree-of-heaven.
- Understand the basic relationships between native plants, insects, birds and other wildlife. The identification of common species of birds and pollinators is a plus.
- Familiar with basic stormwater and best management practice concepts, including the use of rain barrels and rain gardens.
- Able to efficiently organize landscaping recommendations and electronically transmit written notes to BCH coordinator.
- Skilled working in small groups and collaboration.
- Able to work outdoors in a variety of weather conditions.
- Access to personal computer and e-mail.
- Access to transportation.
- Subject to screening/interview process and background check.

## **Salary & Benefits:**

Unsalariated, Volunteer.

- Initial training in Bring Conservation Home principles, practices and procedures.
- Peer recognition upon completion of service hours.
- Interaction with the public to educate, implement and reward them for creating or maintaining wildlife habitat and providing environmental services to the Community.
- Help connect people to Missouri's natural resources in their own landscapes.

## **Supervisor:**

Mitch Leachman  
Bring Conservation Home Coordinator  
St. Louis Audubon Society  
314-599-7390  
[mitch@stlouisaudubon.org](mailto:mitch@stlouisaudubon.org)

*Our mission is to create a community connection to nature through education and conservation.*



## St. Louis Audubon Society

P.O. Box 220227  
 Kirkwood, MO 63122-0227  
 (314) 599-7390  
 www.stlouisaudubon.org

# Habitat Advisor Application

### SLAS Use Only

Member: \_\_\_\_\_

Received: \_\_\_\_\_

Interviewed: \_\_\_\_\_

Name: \_\_\_\_\_ Birth Date\*: \_\_\_\_\_

\* Necessary for background check

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone-home: \_\_\_\_\_ Phone-cell: \_\_\_\_\_ E-mail: \_\_\_\_\_

Occupation/Student: \_\_\_\_\_ Employer/School: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

*name*

*relationship*

*phone*

Do you have any health concerns or special needs we should be aware of? \_\_\_\_\_

Have you ever been convicted of a criminal offense or have charges pending? \_\_\_ Yes \_\_\_ No If yes, please explain: \_\_\_\_\_

### Please check all that apply

Availability to help \_\_\_ Week Days \_\_\_ Week Nights \_\_\_ Week Ends

Frequency to help \_\_\_ Weekly \_\_\_ Monthly \_\_\_ Periodically

It is easiest to reach me during the: \_\_\_ Day \_\_\_ Evening

I prefer to be contacted via: \_\_\_ Phone \_\_\_ E-mail \_\_\_ Either

### Please check all that apply

**Affiliation**  Master Gardener  MDC/IL Master Naturalist  Meramec CC Master Naturalist

STL Wild Ones  Other Affiliations \_\_\_\_\_

**Interests**  Bats  Birds  Citizen Science

Hummingbirds  Plants  Pollinators

Prairie Plants  Rain Gardens  Shade Gardens

Describe your native and invasive plant experience:

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Describe other related experience:

**Personal References**—please list two non-relatives whom you have known for at least one year.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Use of Image, Liability Release & Authorization for Background Check**

*I agree and understand that photographs and videos, which include my image, taken while volunteering may be used in St. Louis Audubon's (hereafter Audubon) publications for Audubon's advertising, publicity, commercial or other business purposes. I hereby give Audubon permission to duplicate and distribute the photographs and videos, or any parts thereof which include my image, in perpetuity, in any manner and in any and all media whether known now or hereafter devised. I waive any right to inspect or approve the finished version(s).*

*I agree to follow the instructions of the Program or Volunteer Coordinator. I have been instructed in and understand the use of equipment I am to use. I understand that there are possible dangers associated with volunteering. I understand that my volunteering may involve sustained strenuous physical activity. I am in good health and am aware of no physical problem or condition that will limit or interfere with my ability to participate. I agree that I am participating at my own risk, and acknowledge that Audubon has made no warranty or representation, expressed or implied, regarding the safety of volunteering.*

*I expressly release and hold harmless Audubon and its officers, directors, employees, and agents from and for any and all claims, demands, actions and causes of action whatsoever including claims for (i) libel, defamation, invasion of privacy or right of publicity arising from Audubon's use of my appearance, name, likeness, voice and biographical information, including but not limited to, the distribution, reproduction or broadcast of the photographs (or any part thereof) or (ii) any loss, damage or injury to person or to property suffered or incurred by me in connection with the Program or any aspect of it, including, but not limited to, any transportation arranged by, paid for, or provided by Audubon.*

*This release shall be binding upon me and my heirs, next of kin, executors, administrators and assigns. Further, I have read, understand and agree to the responsibilities and requirements of the Habitat Advisor Position Description.*

*Finally, I authorize Audubon to conduct a background check on my name through the Missouri or Illinois State Highway Patrol. I understand that any information obtained through this process will be held strictly confidential and for the sole purpose of determining my eligibility as a St. Louis Audubon Society Volunteer.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**Thank you for your interest in our Bring Conservation Home program.**

Please mail the completed application to St. Louis Audubon Society, PO Box 220227, Kirkwood, MO 63122. Alternatively, you may scan and e-mail as a PDF file. Questions call Mitch at (314) 599-7390 or e-mail at [mitch@stlouisaudubon.org](mailto:mitch@stlouisaudubon.org).

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