St. Louis Audubon Society’s Cathleen Creley Memorial Conservation Grant

St. Louis Audubon Society is pleased to announce the Cathleen Creley Memorial Conservation Grant for 2020.

Below is an application form for this grant. The total amount available for the 2020 grant is estimated to be $5,000. One or more grants will be awarded depending on the income of the fund for a given fiscal year, the quality of the grant proposals received, and the results of the grant ranking system.

Completed grant applications should be submitted as attached PDF documents no later than 5pm on Friday May 29th, 2020 to the following email address: creleygrant@stlouisaudubon.org with “Creley Grant Application” in the subject line of the email. Any questions may be also sent to the above email address with “Creley Grant question” in the subject line of the email.

Cathleen Creley Conservation Grant Goals:

1. Support bird conservation projects in St. Louis region and appropriate wintering habitats with funds from the Cathleen Creley Memorial Conservation Fund (fund).

2. Expand St. Louis Audubon’s impact on bird conservation efforts throughout the St. Louis region.

Grant Restrictions and Expectations:

• Grants will fund environmental conservation projects that will positively impact birds and bird habitats. Examples include tree plantings, prairie restorations, invasive plant removal and bird nest box installations.

• Grant funds may be utilized for supplies, materials and equipment, etc. Grant funds cannot be applied to support personnel salary; project administrative needs; education materials; event clothing; or food.

• Grant project sites are restricted to the states of Missouri and Illinois and/or those areas outside of the US that support the winter habitat requirements of resident breeding birds of Missouri and Illinois (such as Central America and Mexico).

• Grant applications will be accepted from nonprofit organizations.

• Project announcements involving media or marketing information including, but not limited to, press releases, social media, websites or events should recognize the St. Louis Audubon Cathleen Creley Memorial Conservation Grant fund.

• Awardees have 12 months after receipt of grant funds to complete the grant project and are required to submit a grant project report describing grant accomplishments and impacts within 13 months of receiving funding to creleygrant@stlouisaudubon.org.

Grant Evaluation:

• Grant proposals will be evaluated using the following point-based scoring system (100 pts total).
  Value, quality, and priority of habitat impacted – Important Bird Areas, Conservation Opportunity Areas, etc.- 20 pts
  • Value, quality and priority of bird species impacted – 20 pts
  • Partnerships/ matching funding developed – 20 pts
  • Feasibility and clarity of the project – 20 pts
  • Capacity of organization to complete the project – 20 pts

Grant Timeline:

1. Completed grant applications should be submitted as attached PDF documents no later than 5pm on Friday May 29th, 2020 to the following email address: creleygrant@stlouisaudubon.org with “Creley Grant Application” in the subject line of the email.

2. June – grant applications are reviewed.

3. Awardees will be notified by July 15th and awards distributed by July 30th.
Date of Application: ________________

Legal name of nonprofit organization applying: __________________ ______________ (Should be same as on IRS determination letter)

Brief Statement of Organization’s mission and goals:

Year Founded: ___________________ Current Operating Budget: $____________________

Executive Director: _______________________________ Phone number: __________________

Contact person/title/phone number (if different from executive director) __________________
______________________________________________________________________________

Address (principal/administrative office): _________________________________
City/State/Zip: _________________________________________________________________
Fax Number: ___________________________ E-mail Address: _______________________

List any previous support from this funder in the last 5 years: _______________________
______________________________________________________________________________

Project Name: ____________________________________________

Purpose of Grant (one sentence): __________________________________________________
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

Dates of the Project: _________________ Amount Requested: $___________________________

Total Project Cost: $________________________

Project Location: __________________________________________________________________

Signature of Authorized Agent _____________________________________________________
Date ______________________________
Typed Name and Title ____________________________________________________________
GRANT APPLICATION REQUIREMENTS

Please provide the following information in this order. Use these headings, subheadings and numbers provided in your own word processing format.

A. NARRATIVE – Do not exceed a total of 4 pages for the entire narrative

1. Executive Summary:
   - Briefly explain why your organization is requesting this grant, what outcomes you hope to achieve, and how you will spend the funds if the grant is awarded.

2. Purpose of Grant:
   - Statement of needs/problems to be addressed; description of target population and how they will benefit.
   - Description of project goals, measurable objectives, action plans, and statements as to whether this is a new or ongoing part of the sponsoring organization.
   - Timetable for implementation.
   - Who are the other partners in the project and what are their roles?

3. Evaluation:
   - Plans for evaluation - Summarize how success will be defined and measured.

4. Budget Narrative/Justification:
   - List each budget item and its associated cost. Include item justification (relationship to project) if unclear.
   - If we are unable to meet your full request, please indicate priority items in the proposed budget.
   - List any other sources of funding applied for or committed to the project.

B. ATTACHMENTS

1. A copy of the current IRS determination letter indicating nonprofit status
2. List of Board of Directors
3. Graphics/maps/illustrations